

JENNIFER L McGROGAN

2675 Tower Hill Lane Rochester Hills, MI 48306

[Digital Portfolio](#)

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[email](#)

WORK EXPERIENCE

Personal Assistant:

May '22-present

- Working for Maria Kopicki, realtor with Coldwell Banker Birmingham Office
- Organizing client database, managing mass mailings, creating and implementing client events, managing client gifts according to budgets, post listings of properties, generate newsletters/emails
- Working non profit website, organization of school supply drive, publishing grants for scholarships and other school items for home use, work directly with schools to provide supplies

Avondale School District:

June '12- Feb '13

Swim Program Director

- Create and Implement American Red Cross Swimming Program levels 1-6, Adult Classes, Water Aerobics, Private & Semi Private Lessons, Mommy & Me classes
- Recruit, retain and manage exterior swim programs use of pool and generate revenue for the program
- Hire, manage, teach/certify, & retain lifeguards and swim instructors and provide necessary training for continued safety in the program
- Offer Open swim to community members

Coaching:

- Avondale High School Girls & Boys Varsity Swim: 2012-2013
- Waterford Kettering Girls Varsity Soccer Assistant: 2012
- Waterford Kettering Girls JV Soccer Head Coach- 2009-2011
- Niagara Wheatfield Girls Modified (7 & 8th gr) Soccer: 2005-2007

Aug. '05 – Feb '13

TEACHING EXPERIENCES

Powdersville High School, Powdersville, SC (Substitute Teacher)

Jan. '13- June '13

Avondale Academy, Rochester, MI

Physical Education/Health Teacher Grades 9-12, part time

Sept. '12- Feb '13

- Create and implement units for Health and Physical Education
- Practice differentiated instruction
- Formal and Authentic Assessments
- Incorporate technology programs and apps into daily teaching
- Project based learning

Universal Academy Detroit, MI

Physical Education Teacher K-12 MYP/IB Certified School, full time

Jan'10 – Aug'12

- Create and implement units for Health and Physical Education grades K-12 (curriculum development) for semesters, trimesters and yearlong scheduling
- Update grade book in PowerSchool weekly
- Practice differentiated instruction to ESL population
- Formal and Authentic assessments (creation and follow through)
- Creative classroom management (no gymnasium and share with cafeteria & auditorium)
- Incorporate technology programs and apps into daily teaching
- Organized Hoops for Heart / Jump for Heart
- Support students for remediation through the after school program (ACE) for 2nd grade in order to help make AYP
- Lesson planning & creative teaching for 2nd grade summer school (2010), 5th grade summer school (2011)
- Fuel Up to Play 60 presentations and implementation with students and parents
- School Improvement Leader of Technology for stakeholders, staff, students and parent

CERTIFICATIONS

MI Teaching Cert for Physical Education & Health K-12 with Technology Endorsement
Human Resource Development

EDUCATION

Graduate Cert. in Human Resource Development

Dec. 2020

Masters in Educational Technology

May 2014

Michigan State University, Lansing, Michigan

Bachelors Degree in Science

Feb. 2009

Canisius College, Buffalo, NY

Associates Degree in Science

Aug. 2005

Niagara County Community College, Sanborn, NY